



CHELAN COUNTY COMMISSIONERS PROPOSED MEETING MINUTES

Meeting Dates & Time:

Monday, July 6, 2026 – 9:00 A.M

Tuesday, July 7, 2026 – 9:00 A.M.

*Location: Chelan County Administration Building,
400 Douglas St. Wenatchee, WA 98801*

Monday, July 6, 2026

9:00:41 AM CALL TO ORDER

Chairman Smith calls the meeting to order. The Pledge of Allegiance was recited.

Attendance:

Present for session is Commissioner Overbay, Commissioner Hawkins, County Administrator Cathy Mulhall, and Clerk of the Board Anabel Torres.

PUBLIC COMMENT

No public comment was received. The public comment period was closed.

9:02:29 AM CONSENT AGENDA

Upon motion by Commissioner Overbay and second by Commissioner Smith, the Board of County Commissioners approved the Consent Agenda as presented. Motion carried unanimously.

1. Approval of Minutes
2. Vouchers as submitted and Listed
3. Payroll Changes
 - a) Sarah Gonzalez, District Court – New Hire, FT
 - b) Brisarenagua Rivera, District Court – New Hire, FT
 - c) Maribel Martinez, Prosecuting Attorney – Correction
 - d) Dorian Robles, Juvenile – Step Increase
 - e) Chad VanLith, Juvenile – Step Increase
 - f) Stacy Wuolle, Assessor – Longevity
 - g) Request to Solicit for Donation of Annual Leave – Rosalinda Barragan, HR

BOARD DISCUSSION

9:13:01 AM RECESSED

10:00:31 AM THE BOARD RETURNED TO REGULAR SESSION.

10:01:00 AM COUNTY ADMINISTRATOR CATHY MULHALL

Discussion:

1. 2027 Budget Process
2. Administrative Update

10:27:32 AM ACTION:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Contract for the Provision of Legal Services (Conflicts) with Renee Witherspoon
20260706-AGR-1
2. Hiring Freeze Authorization –Superior Court Clerk, Legal Clerk
20260706-HR-1
3. Hiring Freeze Authorization –District Court Clerk, Legal Clerk
20260706-HR-2
4. Data Access Subscription Use Agreement for Superior Court Documents with Peter C. Ojala
20260706-AGR-2
5. Arete Statement of Work for (MDR)
20260706-AGR-3
6. Interlocal Agreement between Chelan County and Douglas County for Housing Inmates at the CCRJC
20260706-AGR-4
7. Resolution #2026-58 RE: Fire Annexation 2025-01-F6-3404 Camas Way
8. Resolution #2026-59 RE: Fire Annexation 2025-02-F6-530 Mission Creek
9. Resolution #2026-57 RE: Fire Annexation 2025-03-F3-Bosket
10. Resolution #2026-60 RE: Fire Annexation 2026-02-F9-Standing Rock Ranch

10:27:32 AM ACTION:

Upon motion and second by Commissioner Overbay and Smith, the Commission approved the action items as presented. The motion passed by majority of vote, Commissioner Hawkins opposed.

1. Resolution #2026-56 RE: The Matter of Setting Dates for the 2027 Budget Hearings in Chelan County

Departmental updates continued.

- Quarterly Meeting Schedule – *Jill FitzSimmons*

10:32:02 AM ECONOMIC SERVICES – PAULA MIKKELSEN

10:33:14 AM BID OPENING: OHME ROOFING PROJECT

Bids were received as follows:

<i>Bidders</i>	<i>Roof Only</i>	<i>Roof and Fascia Replacement</i>
<i>Mendez Construction Group, LLC</i>	\$ 22,113.60	\$41,582.24
<i>GLOFI General Contractor, LLC</i>	\$75,000	

10:33:14 AM BID ACCEPTANCE

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves acceptance of bids as presented, bid to be awarded next week on Economic Services agenda time.

Bid documents were referred to the Economic Services for comprehensive evaluation of the bids to determine compliance with project requirements.

Departmental updates continued.

10:45:10 AM ACTION:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

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|----------------------------------|----------------|
| 1. Memo: LTAC Reserves | 20260706-BDG-1 |
| 2. LTAC Agreement TREAD/North 40 | 20260706-GRT-1 |

Departmental updates continued.

10:46:25 AM RECESSED

11:02:27 AM THE BOARD RETURNED TO REGULAR SESSION

11:02:50 AM NATURAL RESOURCES DIRECTOR MIKE KAPUTA

11:03:15 AM EXECUTIVE SESSION RE: REAL ESTATE

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 5-minute Executive Session pursuant to RCW 42.30.110(1)(b), for the purpose of discussing acquisition or lease of real property.

The Executive Session was extended by 6 minutes. -Public Notified

11:14:29 AM THE BOARDS RETURNED TO REGULAR SESSION

Discussion:

1. Workshop #2: Water Resources Program and Fee Schedule

12:02:01 PM ACTION:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Letter of Support for WA Department of Fish and Wildlife Dryden Site Improvements 20260706-CORR-1
2. Applicant Resolution/Authorization for WA Recreation and Conservation Office Grant Applications for Cashmere Boat Ramp Side Channel Project 20260706-AGR-4
3. Interlocal Agreement with City of Cashmere for Cashmere Boat Ramp Side Channel Restoration Project 20260706-AGR-5
4. Joint Irrigation Agreement with G&B Properties, LLC 20260706-AGR-6
5. Perpetual Easement Agreement with G&B Properties, LLC 20260706-EASE-1
6. First Addendum to Purchase and Sale Agreement with G&B Properties, LLC 20260706-AGR-7
7. Authorization to Sign Closing Documents for Acquisition of Assessor's Parcel # 26-17-13-200-005 from G&B Properties, LLC 20260706-AGR-8
8. Amendment No. 1 to Agreement with WA Department of Ecology for Kahler Creek/Nason Ridge Community Forest Restoration Project 20260706-AGR-9
9. Recommendation to Execute Agreement with Ramos Reforestation, Inc., for Upper Wenatchee FRB South Shore Hand Thinning Project 20260706-AGR-10
10. Contract Amendment with WA Department of Fish and Wildlife for Lake Chelan Watercraft Inspection and Decontamination Capacity Building Grant 20260706-AGR-11
11. Amendment to Agreement with WA Military Department Emergency Management Division Wenatchee Watershed Floodplain Restoration Project 20260706-AGR-12

- 12. Recommendation to Execute Agreement with Summitt Forests, Inc., for Stemilt X-Bound Hand Thinning Project 20260706-AGR-13
- 13. Agreement with Natural Systems Design for Nason Creek Upper White Pine Phase 2 Project 20260706-AGR-14
- 14. Amendment to Agreement with Natural Systems Design for Wenatchee Watershed Floodplain Restoration Project 20607006-AGR-15
- 15. Approved Refund for BP-260414 20260706-RFND-1

12:11:07 PM RECESSED

1:00:43 PM THE BOARD RETURNED TO REGULAR SESSION.

Board Discussion Continued

**1:02:35 PM SUPERIOR COURT JUDGES AND
COURT ADMINISTRATOR FONA SUGG**

Discussion:

- 1. Departmental Update

1:00:43 PM RECESSED

1:46:45 PM THE BOARD RETURNED TO REGULAR SESSION.

1:47:39 PM EXECUTIVE SESSION RE: PENDING LITIGATION

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 15-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The Executive Session was extended by 15 minutes. -Public Notified

**2:19:34 PM THE BOARD RETURNED TO REGULAR SESSION; NO ACTION
WAS TAKEN**

2:20:01 PM RECESSED

The Board recessed and will reconvene in regular session on Tuesday, July 13, 2026, at 9:30 A.M.

Tuesday, July 7, 2026

9:00:53 AM THE BOARD RECONVENED IN REGULAR SESSION

9:01:00 AM SHERIFF MIKE MORRISON

Discussion:

1. Departmental Update

9:34:39 AM PUBLIC WORKS DIRECTOR ERIC PIERSON

Discussion:

1. Event Permit – Autumn Leaf Festival Grand Parade
2. Event Permit – Lake Chelan Tour
3. Open Item

9:40:05 AM ACTION:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Approve Commitment Letter for County Funding of Knowles Road Improvement Phase 1 Project, County Road Project 758 (CRP 758) 20260706-CORR-1
2. Approve Commitment Letter for County Funding of Easy Street Pedestrian Improvement Phase 1 Project, County Road Project (CRP 767) 2060706-CORR-2

9:52:20 AM RECESSED

10:21:08 AM THE BOARD RETURNED TO REGULAR SESSION.

10:21:45 AM AUDITOR BRANDT CAPPELL

Discussion:

1. Departmental Updates

10:41:27 AM RECESSED

11:00:17 AM THE BOARD RETURNED TO REGULAR SESSION.

11:00:30 AM CITY OF CHELAN MAYOR MCCARDLE

11:15:31 AM ADJOURNED

The Board of County Commissioners adjourned until Monday, July 13, 2026.

Weekly Voucher Approval for Payment

<i>Current Expense</i>	\$ 757,901.28
<i>Other Funds</i>	\$ 2,097,751.88
<i>Total all Funds</i>	\$ 2,855,653.16